

# **Recruitment for (non-tenured) Assistant Professor at the Department of Mechanical Engineering, Graduate School of Engineering, The University of Tokyo**

## **1. Job title and Available positions:**

Assistant Professor (Full-time)

- 3 positions (The number of people hired may vary)

## **2. Expected Hiring Date:**

As soon as possible after August 1, 2025.

## **3. Contract period:**

Five years. Renewal of contract will be permitted for another 3 years at most. Contract renewal will be determined based on matters such as progress of the work engaged, performance, attitude towards work, health status, budget situation, and the workload at the end of the contract period.

## **4. Probationary Period:**

14 days from the date of appointment

## **5. Workplace:**

Graduate School of Engineering, the University of Tokyo

(7-3-1 Hongo, Bunkyo-ku, Tokyo)

(Scope of Change) The faculty member will be assigned to the place designated by the University (In principle, the faculty member will not be reassigned or transferred against his/her will. (For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)

## **6. Affiliation:**

Department of Mechanical Engineering, Graduate School of Engineering, the University of Tokyo

## **7. Job Description:**

The Department of Mechanical Engineering, Graduate School of Engineering, The University of Tokyo, is seeking to hire assistant professors to engage in research and education in the field of mechanical engineering.

(Job Description)

The successful candidate(s) will be affiliated with an existing laboratory in the Department of Mechanical Engineering, Graduate School of Engineering, The University of Tokyo (Hongo Campus), and will engage in research in the field of mechanical engineering, as well as teaching in the form of experiments and practical training. The fields of research we are looking for are general mechanical engineering, for example, 1) Materials and structural engineering, 2) Fluid engineering, 3) Thermal engineering, 4) Bioengineering, 5) Robotics, 6) Production engineering, design engineering, 7) Industrial systems engineering, vehicle engineering, 8) Nano-micro engineering, etc.

(Scope of Change) May order reassignment, dual assignment, or secondment. (In principle, the faculty member will not be reassigned or transferred against this will. (For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)

(Subjects in charge of)

The successful candidate(s) will be in charge of subjects such as lectures related to their field of expertise, mechanical engineering exercises, and creative design exercises.

**8. Working Hours:**

Considered as 7 hours and 45 minutes of work per day under a specialized discretionary working system.

**9. Days off:**

Saturdays, Sundays, national holidays, year-end and New Year holidays (December 29 to January 3)

**10. Leave:**

Annual paid leave, special leave, etc.

**11. Salary, etc.:**

Basic Salary will be decided taking your academic background, professional background, etc. into account.

Various Allowances: Bonus (twice a year), Commuting Allowance (up to ¥55,000 per month if requirements are met), and other allowances decided by the University.

**12. Social Insurance:**

Mutual Aid Association of the Ministry of Education, Culture, Sports, Science and Technology and employment insurance as required by law.

**13. Qualifications:**

Holder of a doctoral degree, or those expected to obtain a doctoral degree by the time of appointment.

**14. Documents to be Submitted:**

- (1) Curriculum Vitae (use the following The University of Tokyo Standard Resume Format) <https://www.u-tokyo.ac.jp/en/about/jobs.html>
- (2) List of research achievements
- (3) A copy of three significant papers
- (4) Overview of research achievements to date and research plan (approx. 2 pages in A4 format)
- (5) Names and contact information of three individuals who can provide opinions on the applicant.

**15. Submission Method:**

Please combine all documents in a single PDF file (approx. 10MB or less) and submit it to the application site (<https://x.gd/UfQUv>).

※ You need to login with your google account when submitting your application form.

We will send back an e-mail notification of acceptance. Please contact us if you do not receive a reply within 3 days.

**16. Application Deadline:**

Must be received by Wednesday, April 30, 2025

\*In-person or online interview may be conducted after screening of documents.

\*The public recruitment may be terminated as soon as suitable candidate(s) are found.

**17. Contact Information:**

Yuji Suzuki

Graduate School of Engineering, the University of Tokyo

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**18. Employer:**

The University of Tokyo

**19. State of working measures to avoid passive smoking:**

Smoking is prohibited inside the grounds of our university.

We have smoking areas outdoors.

**20. Other:**

- Personal information obtained will not be used for purposes other than the candidate selection process.
- The University of Tokyo actively promotes gender equality. For details, see <https://www.s.u-tokyo.ac.jp/en/overview/gender/promotion.html>.
- If you are personally in contract with foreign governmental bodies, corporations or universities, or you are in receipt of a large benefit (financial or any other form) from foreign governmental bodies during the period of your employment, the provisions of the Foreign Exchange and Foreign Trade Act (FEFTA) may prohibit or restrict the sharing of technology that are designated as controlled technology possibly making it difficult for you to fulfill your duties as an academic or administrative staff of the university as a result. Therefore, in such cases it is necessary to keep such contracts/benefits within the scope where it does not hinder the sharing of technologies necessary for your duties by the university.

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