

Q & A regarding official TOEFL scores

Master's Program and Doctoral Program Schedule A (Applications accepted in July 2019)

(Last updated May 2, 2019)

All applicants of the 2020 Graduate School of Engineering, The University of Tokyo Entrance Examinations for the Master's Program and Doctoral Program Schedule A must take the TOEFL ITP (except if exempted according to the applicant guideline regulations). However, applicants of some Departments may submit official TOEFL iBT scores or TOEFL PBT ("Official Score Report" and "the copy of Examinee Score Report") at the time of application, in lieu of foreign-language (English) examinations.

Please refer to the "Notice regarding Foreign-language (English) Examinations in 2020 Graduate School of Engineering, The University of Tokyo Entrance Examinations (Master's/ Doctoral Program)" for more information

We will explain the frequently asked questions regarding this below.

Q1 If I submit my official TOEFL scores, does it mean that I don't have to take the Foreign-language (English) Examination (TOEFL ITP) for any Department?

A1 Not all Departments. Instead of taking the TOEFL ITP, you can submit your official TOEFL scores to the following Departments only :

Department of Civil Engineering, Department of Architecture,
Department of Urban Engineering, Department of Mechanical Engineering, Department of Precision Engineering, Department of System Innovation, Department of Electrical Engineering and Information Systems,
Department of Applied Physics, Department of Materials Engineering, Department of Applied Chemistry, Department of Chemical System Engineering, Department of Chemistry and Biotechnology, Department of Advanced Interdisciplinary Studies,
Department of Nuclear Engineering and Management, Department of Bio Engineering,
Department of Technology Management for Innovation

Therefore, applicants of the other Departments (Department of Aeronautics and Astronautics) must take the TOEFL ITP regardless (except if exempted according to the application guideline regulations). If you submit official TOEFL scores to a department other than those listed above, it will be invalid.

For further details, please refer to the "Notice regarding Foreign-language (English) Examinations in 2020 Graduate School of Engineering, The University of Tokyo Entrance Examinations (Master's/ Doctoral Program)".

Q2 Is it better to take the TOEFL ITP or to submit official TOEFL scores?

A2 There is no difference that would make one more favorable than the other.

Q3 I already took the TOEFL iBT before and made a request to ETS to forward the score to the Graduate School of Engineering, the University of Tokyo. However, what should I do if I would like to take the TOEFL iBT again and use the latest score?

A3 Please request that ETS forward the latest "Official Score Report" to the Graduate School of

Engineering, the University of Tokyo. It is no problem to send multiple “Official Score Reports” to us.

However, it must be only one copy of your “Test Taker (Examinee) Score Report” which you enclose with the admission application. Only the “Official Score Report” with the same test date and score of the copy will be valid.

In addition, it is not possible to replace the copy of the “Test Taker (Examinee) Score Report” which you have already enclosed with your admission application with a more current score report.

Q4 Is it possible to submit a copy of my “Test Taker (Examinee) Score Report” after the application deadline if I cannot receive my “Test Taker (Examinee) Score Report” by the deadline?

A4 The copy of your “Test Taker (Examinee) Score Report” must be sent by postal mail enclosed with your entrance application. If you don’t enclose this copy with the application documents, you will be required to take the TOEFL ITP administered at the time of the Graduate School entrance examinations.

In addition, both the “Official Score Report” and the copy of “Test Taker (Examinee) Score Report” must arrive by the stated deadline. Otherwise, you cannot substitute the examination with the official TOEFL score. If either of them does not arrive by the deadline, you must take TOEFL ITP. Furthermore, as prescribed in the Guidelines for Applicants, entrance applications are only valid when they arrive by July 11, 2019 (if they are posted no later than July 11 and arrive no later than July 16, they are valid.). Therefore, if you receive the “Test Taker (Examinee) Score Report” around the beginning of July, it is possible to enclose the copy of it with the application documents and then send the application.

(However, applicants to Department of Advanced Interdisciplinary Studies should refer to its Guide to Entrance Examinations about the deadline for TOEFL scores.)

Additionally, please refer to Q10 for submission method how to use a printout from “My Home Page” on the ETS web site (as a substitute for the “Examinee Score Report”).

Q5 What should I do if the “Official Score Report” which corresponds to “the copy of “Test Taker (Examinee) Score Report” I enclosed with my entrance application doesn’t arrive at the Graduate School of Engineering by the deadline?

A5 As stated in A4 above, if either of the “Official Score Report” or “the copy of Test Taker (Examinee) Score Report” does not arrive by the deadline, they will be considered invalid and will not be accepted as a substitute for the TOEFL ITP examination at the time of the entrance examinations. Therefore, you must take the TOEFL ITP.

For further details, please refer to [Things to keep in mind when submitting official TOEFL scores] in the “Notice regarding Foreign-language (English) Examinations in 2020 Graduate School of Engineering, The University of Tokyo Entrance Examinations (Master’s/ Doctoral Program).”

Q6 After making a request to ETS to forward the score to the Graduate School of Engineering, the University of Tokyo, I reconsidered and now wish to take the TOEFL ITP. What should I do?

A6 When you fill in the application form, please choose TOEFL ITP in the “English Examination Subjects” column. Do not enclose “the copy of Test Taker (Examinee) Score Report” with the application documents. In this case, it will be considered invalid when your “Official Score Report” arrives at the Graduate School of Engineering.

Q7 If I'm taking the TOEFL iBT/PBT on (dd/mm/yyyy) and requesting ETS to forward the score to Graduate School of Engineering, will it be in time for the application?

A7 In some cases, it may take a considerable number of days from the time you request the ETS to forward the "Official Score Report" until it arrives at the Graduate School of Engineering because of overseas mail. It is your responsibility to make the request to ETS in a timely manner in order to have this time to spare. It may also be useful to confirm the Bulletin of TOEFL iBT/PBT and information on the website of ETS and CIEE.

Please refer to (2) in the "Notice regarding Foreign-language (English) Examinations in 2020 Graduate School of Engineering, The University of Tokyo Entrance Examinations (Master's/Doctoral Program)".

Q8 What should I do if I would like to confirm whether my "Official Score Report" has arrived at the Graduate School of Engineering or not before I post the entrance application?

A8 Please make the request to ETS to forward the "Official Score Report" to the Graduate School of Engineering (DI Code 8596) so that you will have time to spare to ensure that it arrives by the deadline. If you, unavoidably, have to make a late request and expect that the "Official Score Report" might be in time just before the deadline, and when you also wish to fill in the application form after checking for the arrival of the "Official Score Report," please contact the Office of the Graduate School of Engineering by email. In this case, please write your name alphabetically (exactly as written when you took the TOEFL test), TOEFL test date, your date of birth, and your Registration Number (if possible). Please refer to the cover of the Guidelines for Applicants for the e-mail address for the office.

When you call the office because you cannot send an e-mail, please have your "Test Taker (Examinee) Score Report" with you.

Q9 How and when will I know whether my "Official Score Report" successfully arrived by the deadline or if I must take the TOEFL ITP because it didn't arrive?

A9 We will send you an Examination Admission Card around the beginning of August. When you receive it, please confirm whether or not you must take the exam by checking the "English Examination Subjects" column. If your "English Examination Subjects" choice has been changed according to your official TOEFL scores submission, the result will be shown on the Examination Admission Card.

Please note, we cannot answer individual inquiries after the application deadline.

Q10 According to the "(1) Copy of "Test Taker (Examinee) Score Report" in the Notice regarding Foreign-language (English) Examinations in 2020 Graduate School of Engineering, The University of Tokyo Entrance Examinations", it is written that "Please submit the paper copy of "Test Taker (Examinee) Score Report", which is sent to the applicant from ETS by postal mail. However, you can submit the printed page which shows your score from the "My Homepage" page on the ETS web site as a substitute. The substituted score paper must contain your "Name", "Registration number", "TOEFL Test date", etc. If you would like to submit the substituted score paper, you must refer our web site for submission details."

What should I actually do for this type of submission ?

A10 Please refer to "How to submit your TOEFL score as a printout from "My Home Page" on the

ETS web site (as a substitute for the “Test Taker (Examinee) Score Report” to be submitted with application documents).