

Graduate School of Engineering, The University of Tokyo

Guidelines for Applicants to the 2020 Master's Program

Research and Education Goals

The goal of the Graduate School of Engineering is to provide students with a rich, comprehensive education in science and technology that will allow them to take an engineering-based approach to their thinking. We also seek to foster individuals willing to take on the responsibilities of engineering, and the various activities involved in its application, which include research, development, planning, design, production, management, and creation/review of proposals for government measures. The School will equip students so that they are able to take on research challenges that will lead to new technical innovations and open up new fields of study, thereby contributing to the sustainability and development in the modern global society.

Intended Applicants

- 1) Students who will improve themselves in accordance with the research and education goals of the School.
- 2) Students who aim to contribute internationally to society with understanding and respect for diverse cultures.
- 3) Students who have a strong sense of ethics and responsibility, and who will study with enthusiasm.

1. Requirements for Eligibility

- (1) Those who have graduated from a Japanese university or are expected to graduate by March 31, 2020.
(Note 1) (Note 5)
- (2) Those who have completed, or are expected to complete by March 31, 2020, 16 years of school education abroad.
(Note 2) (Note 5)
- (3) Those who have been conferred, or are expected to be conferred on or before March 31, 2020, a degree equivalent to that of a bachelor's degree from a foreign university or other foreign institution (limited to those whose comprehensive status of education and research activities have been assessed by the government of said foreign country or a related organization), having completed a program with a completion period of 3 years or more.
(Note 2) (Note 5)
- (4) Those designated by the Minister of Education, Culture, Sports, Science and Technology or those who have graduated or are expected to graduate by March 31, 2020 from an educational institution designated by the Minister.
(Note3) (Note5)
- (5) Those who have been conferred a bachelor's degree or are expected to have conferred on or before March 31, 2020 by the National Institution for Academic Degrees and Quality Enhancement of Higher Education (NIAD).
(Note5)
- (6) Those who will be 22 years or older on March 31, 2020, whom this graduate school has recognized through individual screening of entrance qualifications, as having abilities that are at least equivalent to those who have graduated from a Japanese university. (Note 1) (Note 4) (Note 5)

This document is a translation from the authoritative Japanese version.

Note 1) Japanese universities mentioned in Eligibilities (1) and (6) above are universities within the boundaries of Japan and as prescribed in Article 83 of the School Education Law.

Note 2) Eligibilities (2) and (3) above include the case of having completed a correspondence program provided by a foreign school of said country while residing in Japan.

Note 3) Those mentioned in Eligibility (4) above refer to any who have graduated from the following schools or educational institutions :

- The Japan branch of a foreign school as designated by the Minister of Education, Culture, Sports, Science and Technology.
- Specialized training college designated by the Minister of Education, Culture, Sports, Science and Technology (limited to programs where the program duration is at least 4 years and which satisfies standards determined by the Minister).
- Universities under the old university ordinances, or higher educational institutions (daigakko) under the national/provincial/independent administrative agency ordinances.

Note 4) ① Those mentioned in Eligibility (6) above refers to those who do not fall into any of the Eligibility (1) through (5) above but have graduated from an educational institution equivalent to a 4-year university, and whom this graduate school has recognized, as having abilities that are at least equivalent to those who have graduated from a Japanese university.

② Those who wish to apply based on Eligibility (6) above must submit all the documents specified by the administrative department of this graduate school by May 24, 2019 as the eligibility for application is confirmed individually in advance by document screening. Please inquire the administrative department (refer to 8. Note 3) of the graduate school in advance about the eligibility for application and the documents to be submitted.

③ Those who are recognized as having abilities that are at least equivalent to those who have graduated from a Japanese university through screening of entrance qualification will be permitted to apply and take the entrance examination.

Note 5) Those who wish to enroll on September 20, 2019 shall replace “March 31, 2020” in Eligibilities (1) through (6) with “September 19, 2019”. Furthermore, those who are expected to fall under any of Eligibilities (1) through (6) between Sept. 20 and Sept. 30, 2019, should contact the administrative department of the graduate school as their application may be accepted.

2. How to Apply

(1) Applications must be sent by postal mail. Use registered express mail, and include all documents for submission in the designated envelope (refer to 6.).

(2) Applications will be accepted from July 2 (Tuesday) to July 11 (Thursday), 2019. [If the application is postmarked by July 11 (Thursday), it will be accepted as long as it arrives by July 16 (Tuesday).]

(3) Send applications to: 7-3-1 Hongo, Bunkyo-ku, Tokyo 113-8656

Graduate School Team, Administrative Division, Graduate School of Engineering, The University of Tokyo.

3. Examination Dates and Location

Examinations will be held over five days, from August 26 (Monday) through August 30 (Friday), 2019. For details on times and locations, refer to the “Guide to Entrance Examinations” of the department to which the application will be sent.

4. Selection Methods

- (1) Selection of students for admission shall be conducted based on written examinations, oral examinations, and submitted documents. Some departments may consider laboratory assignment. For details, please refer to the “Guide to Entrance Examinations” of the department to which the application will be sent.
- (2) Selection methods for non-Japanese students vary depending on the department. Please contact the relevant department administration office in advance regarding admission examinations.

5. Examination Subjects and Enrollment Capacity for each Department

Department Name	Written examination subjects			Enrollment capacity
	Regular education subjects	Foreign languages	Specialized subjects	
Civil Engineering	None	*2 English (examination based on TOEFL-ITP)	*1 Civil Engineering	52 students
Architecture	None		*1 Subjects related to architecture	32 students
Urban Engineering	None		*1 Subjects related to urban engineering	25 students
Mechanical Engineering	Mathematics		*1 Mechanical Engineering	52 students
Precision Engineering	Mathematics Physics		None	27 students
Systems Innovation	None		*1 Short thesis and mathematical problems designed to test ability to think logically	45 students
Aeronautics and Astronautics	Mathematics		*1 Aeronautics and Astronautics	37 students
Electrical Engineering and Information Systems	Mathematics		*1 Electrical and Electronics Engineering, Information Engineering	70 students
Applied Physics	Mathematics		*1 Physics	42 students
Materials Engineering	Mathematics		*1 Fundamentals of Materials Engineering	45 students
Applied Chemistry	*1 Chemistry		None	33 students

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Chemical System Engineering	None	*2 English (examination based on TOEFL-ITP)	*1 Select from physical chemistry, inorganic chemistry, organic chemistry, chemical engineering, and chemical mathematics	28 students
Chemistry and Biotechnology	None		*1 Fundamentals of Chemistry and Biotechnology	32 students
Nuclear Engineering and Management	None		*1 Short thesis and mathematical problems designed to test ability to think logically	22 students
Bioengineering	*3 Mathematics Physics Chemistry		*1 Examination subjects specified for each desired field	24 students
Technology Management for Innovation	None		*1 Short thesis and mathematical problems designed to test ability to think logically	14 students

Total: 580
students

*1 For details of test subjects and oral examination, please refer to “Guide to Entrance Examinations” of the department to which the application will be sent.

*2 Examinations will be conducted at the graduate school entrance examination hall. Students who are able to submit official TOEFL® scores (TOEFL PBT, TOEFL iBT) at the time of application may use the scores in lieu of foreign-language (English) examinations. For details regarding foreign-language examinations, refer to "Notice Regarding Foreign-Language (English) Examinations in 2020 Entrance Examinations at the Graduate School of Engineering, The University of Tokyo."

*3 Select the subjects for examination when applying. For details, refer to the “Guide to Entrance Examinations” from the department Bioengineering.

6. Documents to Submit

Documents, etc.	Applicant	Notes
*Entrance application	All applicants	Enter the required information accurately.
*Examination Admission Card		Upload the Photograph Data (use a clear, color photograph showing ones entire face, from the front, with eyes open) according to the instructions of the admission application form creator. The format of the Photograph Data is not specified.
*Picture Card		This Photograph Data will also be used to make your student ID card.
Photograph Data		

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*Address Label		Create three Address Labels, for the Application Envelope, the Examination Admission Card Envelope and the Acceptance Certificate Envelope. Affix each on the designated envelope.
Application Envelope		Use a Kaku-2 size (240mm x 332mm for A4 size documents) envelope. Include all documents for submission in it and use registered express mail at the post office.
Examination Admission Card Envelope	All applicants	Affix 372yen stamps to the envelope (Chou-3 size: 120mm x 235mm for A4 size documents folded in thirds). For overseas addresses, enclose an IRC (international reply coupon) of the required amount for EMS (Express Mail Service).
Acceptance Certificate Envelope		Use a Kaku-2 size (240mm x 332mm for A4 size documents) envelope.
Examination fees	All applicants [except for international students on scholarships from the Japanese government (Ministry of Education, Culture, Sports, Science and Technology)]	30,000 yen is required for the examination fee. Payment must be made by one of the following payment methods: bank transfer, payment at a convenience store, Pay-easy-compliant ATM, Pay-easy-compliant Internet Bank, Internet-only Bank, or credit card. Transfer or payment fees are the responsibility of the applicant to pay. For bank transfers, use the transfer application form output by the admission application form creator and transfer it from the nearest banking facility (using Japan Post Bank or the post office are not acceptable). Do not use an ATM or the internet. For details on transfer methods, refer to the transfer application form specified by the Graduate School of Engineering and the notes indicated therein. If using a convenience store, Pay-easy-compliant ATM, Pay-easy-compliant Internet Bank, Internet-only Bank, or credit card, for details on methods and notes, refer to “How to make Payment of Examination Fee at E-shiharai.net.” [This fee is not required for international students on scholarships from the Japanese government (Ministry of Education, Culture, Sports, Science and Technology).]
Academic Transcript from previous university	All applicants (excluding individuals who graduated from the Faculty of Engineering of the University of Tokyo, or who are expected to graduate)	1) Documents verifying the student’s performance in the academic department in question (including liberal arts courses). 2) If applying for transfer admission (entering university as a non-first year student) to the university, submit a certificate of academic performance from the previous university or other institution attended prior to transfer admission. 3) Photocopies are not acceptable.

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Certificate of graduation from previous university	All applicants who have already graduated at the time of applications (excluding individuals who graduated from the Faculty of Engineering of the University of Tokyo)	1) Not required if the date of graduation is indicated on the academic transcript. <u>2) Students who completed programs at foreign universities: the degree acquired must be indicated.</u> 3) If applying under Application Requirement (5) above, submit a certificate indicating the degree conferred, created by the National Institution for Academic Degrees or the National Institution for Academic Degrees and University Evaluation. <u>4) Photocopies are not acceptable.</u>
Research plan	Persons currently employed by a government agency who wish to study while working	Summarize the plan in approximately four pages (A4 size)
Authorization of a superior	Persons currently employed by a government agency who wish to study while working	The applicant's superior should indicate his or her intent to ensure that the applicant will remain dedicated to studies following admission (use A4 size paper)
Other	Relevant applicants	<u>In some departments, documents other than those indicated above may be required for submission.</u> <u>Please refer to the “Guide to Entrance Examinations” from the department to which application will be sent.</u>

(Note 1) **All certificates, documents, and other material written in languages other than Japanese or English must have a Japanese or English translation attached.**

(Note 2) "*" indicates a form output by the admission application form creator with the required information entered.

7. Announcement of Successful Applicants and Admission Procedures

(1) Examinee numbers of successful applicants will be posted on the School of Engineering bulletin board at 4:00 p.m. on September 5 (Thursday), 2019.

These numbers will also be posted on the Graduate School of Engineering website by September 6 (Friday), 2019. (<http://www.t.u-tokyo.ac.jp/soe/index.html>)

(2) Applicants who enter in April 2020 will be notified of authorization for admission in mid-February 2020.

Applicants who enter in September 2019 will be notified of authorization for admission in mid-September 2019, as well.

(3) Persons receiving notification of authorization for admission in April 2020 shall carry out the required admission procedures on March 6 (Friday), 9 (Monday) and March 10 (Tuesday), 2020 (tentative), in accordance with instructions regarding admission procedures that will be forwarded at that time. And persons receiving notification of authorization for admission in September 2019 shall carry out the required admission procedures on September 17 (Tuesday) or September 18 (Wednesday), 2019 (tentative). Please note that persons who do not carry out the admission procedures during this time will be deemed as having opted out of admissions.

(4) The School will not accept telephone, fax, e-mail, or other inquiries regarding the success of applications.

(5) Fees required for admission (tentative fees for 2020)

(These fees are not required for international students on scholarships from the Japanese government (Ministry of Education, Culture, Sports, Science and Technology).)

1. Admission fee: 282,000 yen (tentative fee)

2. Tuition fee: First term: 267,900 yen (Annual fee: 535,800 yen) (tentative fee)

(Note) The amounts indicated above are tentative. If amounts are amended at the time of admission or while the individual is registered as a student, the new amounts shall apply from the time of the amendment in question.

8. Notes

(1) Applicants cannot apply to two or more departments in the Graduate School of Engineering at the same time. Also, applicants cannot be enrolled in other universities or other schools at the University of Tokyo at the same time as the Graduate School of Engineering.

(2) Applications will not be accepted if the specified documents are not complete and in order by the submission date indicated above. After the application process is complete, no changes to documents will be accepted and no documents will be returned, under any circumstances.

(3) The examination admission card will be forwarded directly to the applicant by postal mail. If the examination admission card does not arrive by August 14 (Wednesday), 2019, contact the office below for instructions on taking examinations.

Contact: 7-3-1 Hongo, Bunkyo-ku, Tokyo 113-8656

Graduate School Team, Administrative Division, School of Engineering, The University of Tokyo

Tel: 03(5841)6038, 7747

(4) Those who wish to enter the school while employed are required to submit written approval (in any format) from an immediate supervisor upon entry to school, certifying ability to concentrate on study.

(5) In the School of Engineering, some departments allow admissions in September 2019 in addition to admissions in April 2020. For more details, refer to the “Guide to Entrance Examinations” of the department to which application will be sent.

(6) Persons with disabilities may require special consideration when taking examinations and attending courses. Such persons are requested to contact either the School of Engineering Administrative Division (Graduate School Team) or the Administration Office for the department to which application is being sent (before submitting the application).

(7) Non-Japanese applicants must have a visa that will allow admission to a Japanese graduate school, as stipulated in the “Immigration Control and Refugee Recognition Act (Law No. 319, 1951),” by the time of admission procedures.

(8) Under some circumstances, application procedures, examination dates, and other details may be subject to change.

(9) Once paid, examination fees will be non-refundable under any circumstances.

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- (10) After the admission process has been complete, no admission fees will be returned under any circumstances.
- (11) Personal information obtained through the application process, including the applicant's name and address, will be used for: 1) selection of applicants (application processing, selection); 2) announcement of successful applicants; and 3) admission procedures. For successful applicants, this personal information will be used for: 1) administrative purposes (school registration, core studies, etc.); 2) student support (health management, employment support, applications for scholarships and exemptions from tuition fees, use of libraries, etc.); and 3) operations related to the collection of tuition fees.
- (12) The examination results used to select entrants may be used in future studies for the improvement of both the entrance examination and the education at the University of Tokyo.
- (13) If application documents include any false, fabricated, or stolen information, enrollment, may be revoked, even after entering the school.
- (14) In the event of an unexpected situation such as natural disaster, please note that information related to entrance examinations will be offered on the Graduate School of Engineering website.

April 2019

The University of Tokyo has established the "The University of Tokyo Security Export Control Regulations" in accordance with Japan's "Foreign Exchange and Foreign Trade Act", and rigorously screens potential international students on the basis of these regulations.

Please be aware that international applicants who fall under any of the conditions set out in said regulations may not receive permission to enroll at the university or may have their research activities restricted.

Details can be obtained from the following website: Office of Export Control
<https://www.u-tokyo.ac.jp/adm/export-control/ja/rule.html> (Japanese only)

THE UNIVERSITY OF TOKYO (Graduate School)

How to make Payment of Examination Fee at E-shiharai.net.

1 Advance Web Application

Visit the payment site homepage from your computer or cell phone at:

Japanese

<https://e-shiharai.net/>

English

※Credit Card Only, except cell phone.
<https://e-shiharai.net/english/>



To obtain your application number, please follow the instructions on the screen and input all necessary information. This number will be required when you make your payment.

※You can not correct or cancel anything once your credit card payment has been made. Please check all your information carefully before you confirm the application.

※If you inputted the wrong information, please start again from the beginning and make your payment. If you are not able to make the required payment before the due date which you will receive upon completing the online application, all the information you had input will be canceled automatically.

2 Payment

Seven-Eleven

[13-digit Payment Slip Number]

Tell the counter staff that you want to make an "Internet shiharai."
Then provide your "Payment Slip Number"

A multifunction copier can not be used to make payment.

Family Mart

[11-digit Customer Number]
[4-digit Verification Code]

Fami Port

- ①Touch "代金支払い"
- ②Touch "各種代金お支払い"
- ③Touch "番号入力画面に進む"
- ④Enter your Customer Number and Verification Code.

Lawson・Ministop

[11-digit Customer Number]
[4-digit Verification Code]

Loppi

- ①Touch "各種サービスメニュー"
- ②Select "各種代金-インターネット受付"
- ③Touch "各種代金お支払い"
- ④Touch "マルチペイメントサービス"
- ⑤Enter your Customer Number and Verification Code.

Pay-easy-compliant Internet Bank

ゆうちょ、みずほ、三井住友、りそな銀行他
[11-digit Customer Number]
[4-digit Verification Code]

- ①Log into the internet bank and click "税金・各種料金の払込(ペイジー)"
- ②Input [58021] as the "取納機関番号"
- ③Enter your Customer Number and Verification Code.
- ④Make sure the amount on the screen is correct, then pay your examination fee (by transferring from your account).

Pay-easy-compliant ATM

ゆうちょ、みずほ、三井住友、りそな銀行他
[11-digit Customer Number]
[4-digit Verification Code]

- ①Select "税金・各種料金(ペイジー)"
- ②Input [58021] as the "取納機関番号"
- ③Enter your Customer Number and Verification Code.
- ④Select your payment method from either cash or credit card, and pay your examination fee.

Internet-only Bank

楽天銀行 SBI Sumishin Net Bank
三井住友銀行 三菱UFJ銀行
[11-digit Customer Number]

- ①Click "ネットバンクでの支払い" on the Result Page.
- ②Select the internet bank you wish to use, then log in.
- "If the case that you fail to close the browser, log in from "申込内容照会"
- ③Make sure all of the displayed information is correct, then pay your examination fee (by transferring from your account).



[11-digit Customer Number]

It is possible to use a card which carries a name different from that of the applicant. However, please make sure that the information on the basic information page is the applicant's information.

Please select "credit card" for the payment method when making your Web application.

↓
Input your card information.

↓
All of your application information is displayed. Check and Click "確定".

Make your payment at the register.
Receive an Application Fee Statement.

After making your payment, please make sure you have access to a printer with paper(A4).
Access "申込内容照会"(Inquiry) at e-shiharai.net.

※ If you are using a cell phone, please be aware that you need to have access to a printer.

3 Application

[Paying at Convenience Store]

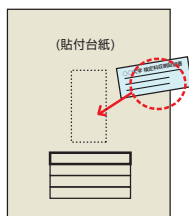
Affix the receipt portion to "Form for Submission of the Certificate of Payment of Application Fee" in the designated location.



Attach Your Receipt (Certificate of Payment) to the Application

※When attaching the certificate of payment, be sure to use glue which is suitable for use with thermal paper and pressure-sensitive paper. Please check the glue label.

※In the case that you have made your payment at Convenience Store, it is not necessary to enclose a bank receipt of any kind.



[Paying outside Convenience Store]

After making your payment, access the Application Results page at e-shiharai.net. Please enter "Receipt Number" and "Birth Date", and print out your "Inquiry Result" page. Enclose in an envelope with all other necessary application documents.

In the case that you applied through using a smart phone, you will need to print out the result page. So please make sure you have access to a printer.
*Whether you applied using a computer or phone, please be sure to print out your "result page".



●During payment periods and application periods mentioned in the application documents, you can make a payment anytime. Please confirm from application documents and complete payment in time for the application period.

●On the last date of the payment period, the web application will be closed at 11pm, and the final deadline for the information terminal at convenience stores (Loppi, or Fami Port) will be at 11:30pm.

●Your inquiry about the payment of "the entrance examination fee" is not able to be handled at the convenience store. For further information, please check our website.

●Please note that refund is not possible once you have made a payment of Entrance examination fee.

●A fee is added to Examination fee. For further info, please visit our website.

●Please directly contact the credit card company if your card is not accepted.

■Payment Period

Master's Program, Doctoral Program (Application Schedule A)	May.27,2019(Mon) to Jul.11,2019(Thu)
Special Selection of Foreign Students (2019 Summer Admission) [Master's Program / Doctoral Program]	May.27,2019(Mon) to Jul.11,2019(Thu)
Sustainable Urban Regeneration Course	Apr.26,2019(Fri) to May.17,2019(Fri)
Professional Graduate Course, Department of Nuclear, Doctoral Program (Application Schedule B)	Oct.28,2019(Mon) to Nov.28,2019(Thu)
Special Selection of Foreign Students (2019 Winter Admission) [Master's Program / Doctoral Program]	Oct.28,2019(Mon) to Jan.8,2020(Wed)

Notice regarding Foreign-language (English) Examinations in 2020 Graduate School of Engineering, The University of Tokyo Entrance Examinations (Master's Program)

Foreign language (English) examinations in 2020 Graduate School entrance examinations (Master's Program) shall be administered in accordance with the TOEFL ITP[®]*1.

However, the applicants to the following Departments may submit official TOEFL iBT[®] scores (Internet-based test), or TOEFL PBT[®] (Paper-based test)*2 at the time of application, in lieu of foreign-language (English) examinations. Note, however, that students who submit an official score will not be allowed to take the TOEFL ITP[®].

Department of Civil Engineering, Department of Urban Engineering, Department of Mechanical Engineering, Department of Precision Engineering, Department of Systems Innovation, Department of Electrical Engineering and Information Systems, Department of Applied Physics, Department of Materials Engineering, Department of Applied Chemistry, Department of Chemical System Engineering, Department of Chemistry and Biotechnology, Department of Nuclear Engineering and Management, Department of Bioengineering, Department of Technology Management for Innovation

The applicants for the other Departments (Department of Aeronautics and Astronautics) must take the TOEFL ITP[®] inevitably.

Note, however, that there may be some Departments which impose other requirements. Therefore please make sure to check the homepages of each Department, the respective Guides to Entrance Examinations, or other formats, which will be published in the beginning of May, before you apply.

*1: TOEFL ITP[®]: TOEFL Institutional Testing Program. Students will take an identical test at the same time.

The content of the TOEFL ITP[®] test is the same as that for the TOEFL PBT[®] test. The test results will be used only as part of the Entrance Examination for the Graduate School of Engineering, and will not be recognized as official TOEFL scores.

*2: Within Japan, as a rule, only the TOEFL iBT[®] is administered.

(Reference URL : <http://www.cieej.or.jp/toefl/toefl/index.html>)

[Things to keep in mind when submitting official TOEFL scores]

Students wishing to substitute with official TOEFL score must have a TOEFL iBT[®] or TOEFL PBT[®] score from a test administered in September 2017 or later.

Furthermore, TOEFL scores will only be accepted when both score reports (1) and (2) as meant below can arrive at the Graduate School by the respective deadlines.

For those who have not taken the test yet and are willing to submit the official score in the near future, please be sure to check the test dates and complete the application procedure as soon as possible. Please be noted that the test date of your choice may not be available due to the rush of applications.

(1) Copy of "Test Taker (Examinee) Score Report"

※The name "Examinee Score Report" has changed to "Test Taker (Examinee) Score Report." However, official scores on "Examinee Score Reports will be accepted as long as they are" within the indicated period of validity.

How to submit : The document must be sent by postal mail, enclosed with the entrance application.

Deadline of acceptance : By July 11 (Thu), 2019 (same as that of the entrance application)

(Applications will be considered valid, however, if they are postdated no later than July 11(Thu) and arrive no later than July 16 (Tue).)

"Test Taker (Examinee) Score Report" is the report which is sent to you from ETS (US Educational Testing Service). At the time of application, a copy of the "Test Taker (Examinee) Score Report" for the TOEFL iBT[®] or TOEFL PBT[®] test shall be submitted along with the application documents. **Please note that students who do not enclose this report with the application documents will be required to take the TOEFL ITP administered at the time of the Graduate School entrance**

examinations.

Please be sure to apply for receiving the printed “Test Taker (Examinee) Score Report” at the time of registering for the TOEFL iBT® test. It is also possible to apply for the additional printed score reports after taking the test, but it must be done within the valid period and will be charged. Please refer to the latest Bulletin of TOEFL iBT® or “My Homepage” online for more details.

The printed pages on which your score from “My Homepage” is specified can substitute the printed score report. In this case, the substitute score paper must have your “Name”, “Registration Number”, and “the Test Date” specified on it. Please refer to our website (see Note 5 below) for more information.

(2) “Official Score Report” forwarded directly from ETS to the Graduate School of Engineering

How to submit : Please make a request to ETS to forward the score to Graduate School of Engineering, the University of Tokyo.

Deadline of acceptance : By July 16 (Tue), 2019

Please make a request to the ETS to forward an “Official Score Report” to

University of Tokyo Engineering

DI (Designated Institution) Code “8596”

Department Code “99” (Any Department Not Listed)

The report should arrive before the date of the application deadline.

Student will be required to take the TOEFL ITP® administered at the time of the Graduate School entrance examinations, in case their "Official Score Report" is not in our possession on the day of the deadline.

Caution:

Note 1) - In some cases, it may take a considerable number of days from the time you request the ETS to forward the "Official Score Report" until it arrives at the Graduate School of Engineering, so it is recommended that you make the request to the ETS at least six weeks before the application deadline.

Note 2) - Be sure to get the name and codes right when you request ETS to forward your score report, or it will not arrive. Do not use “University of Tokyo: DI Code “9259”, because in that case your records will **NOT** arrive at the Graduate School of Engineering.

Note 3) - Please note that for iBT, you can only request your “Official Score Report” either when you apply for the test, or after you finish taking the test, which does NOT include the actual test taking date.

Note 4) - For details on methods for requesting scores, please refer to the <http://www.cieei.or.jp/toefl/toefl/scores.html>.

Note 5) - Refer to “Q & A regarding TOEFL scores”: http://www.t.u-tokyo.ac.jp/soe/admission/general_guideline.html

April 2019

Graduate School of Engineering, The University of Tokyo

Additional documents required by each department on their own for Master's Program, 2020

It is necessary to enclose the additional documents for each department on their own in addition to the application documents of the guidelines for applicants. And, there is also some department have specified documents to be submitted directly to the department office. Be sure to check the following table and "Guide to Entrance Examinations" of your choice, and please submit in the mannner specified in the guidelines.

Department Name	Documents to be enclosed with the entrance application form (Please check "Guide to Entrance Examinations" for the Department of your choice for more information)	Documents to be submitted directly to the Department office (Please check "Guide to Entrance Examinations" for the Department of your choice for more information)	
		Name of documents	Where to submit・Deadline
Civil Engineering	None	①別紙1「修士課程 「社会基盤学」 試験分野調査票」 (Form I "Master's program field selection survey form "Civil Engineering") ②別紙2「修士課程 指導教員グループ希望調査票」 (Form II "Master's program supervisors' research groups survey form") (Both sheets are downloaded as "Guide to the 2020 Entrance Examination, Department of Civil Engineering, Graduate School of Engineering, The University of Tokyo" pdf file, fill in and print out.)	Hand in to office of Department of Civil Engineering, or send by resistered postal mail No later than 5 pm, July 11(Thu), 2019
Architecture	「Future Research 将来の研究について」 (Paper enclosed in 「2020年度建築学専攻修士課程入学志願者案内」 Guide to Entrance Examination to Master Course of Architecture Department 2020)	None	—
Urban Engineering	「受験申告票 [修士] Questionnaire Sheet [Master's Course]」 (Paper enclosed in "Entrance Examination guide for Department of Urban Engineering ")	None	—
Mechanical Engineering	None	None	—
Precision Engineering	「指導教員申告用紙 Declaration Form for Prospective Supervisors at Master's Program」 (Print and fill out the form on the last page of "Guide to Entrance Examination for Department of Precision Engineering ")	None	—
Systems Innovation	None	「志望指導教員の申告票[システム創成学専攻(修士課程)]」 (Declaration sheet of Preferred Supervisors [Department of Systems Innovation(Master's Program)] (Copy from correspondent page of "Guide to Entrance Examination for Department of Systems Innovation")	Hand in to office of Department of Systems Innovation, or send by postal mail No later than July 26(Fri), 2019
Aeronautics and Astronautics	None	None	—
Electrical Engineering and Information Systems	「Department of Electrical Engineering and Information Systems, Questionnaire (For Master's Program) 電気系工学専攻調査票(修士課程用)」 (It's available for download from the page for Admission Information on the website of EEIS department or the School of Engineering) 「Grade summary sheet for undergraduate course and equivalents 学部等での成績集計表」 (It's available for download from the page for Admission Information on the website of EEIS department or the School of Engineering) 「Transcripts for undergraduate courses or equivalents」 (Mandatory for all applicants including the (expected) graduates of the faculty of Engineering, the University of Tokyo.)	None	—

It is necessary to enclose the additional documents for each department on their own in addition to the application documents of the guidelines for applicants. And, there is also some department have specified documents to be submitted directly to the department office. Be sure to check the following table and "Guide to Entrance Examinations" of your choice, and please submit in the manner specified in the guidelines.

Department Name	Documents to be enclosed with the entrance application form (Please check "Guide to Entrance Examinations" for the Department of your choice for more information)
Applied Physics	「Sheet M (志望シート(修士課程用))」 (Corresponding page of "Guide to Entrance Examinations for Department of Applied Physics")
Materials Engineering	None
Applied Chemistry	① 「Questionnaire Sheet 1 調査票」 ② 「Questionnaire Sheet 2 志望研究室記入票」 (Paper enclosed in "Guide to Entrance Examinations for Department of Applied Chemistry" or sheet downloaded from the website of Admission of Department of Applied Chemistry)
Chemical System Engineering	「Questionnaire Sheet 調査票」 (Light blue paper enclosed in "Guide to Entrance Examinations for Department of Chemical System Engineering" or sheet downloaded from the website of Graduate Admissions of Department of Chemical System Engineering)
Chemistry and Biotechnology	○Master's Program 「Questionnaire調査票」 (Print in the Department web page) ○Integrated programs 「Questionnaire調査票」 (Print in the Department web page) A copy of 「Confirmation Notice受験確認書」 (Applicants need to contact their preferred supervisor as early as possible before the application, and receive "Confirmation Notice" with the supervisor's signature.)
Nuclear Engineering and Management	None
Bioengineering	「Questionnaire Sheet for Master's Course Applicants 調査票【修士】」 (Download from the website of Department of Bioengineering, "Guide to Entrance Examinations")
Technology Management for Innovation	None

Documents to be submitted directly to the Department office (Please check "Guide to Entrance Examinations" for the Department of your choice for more information)	
Name of documents	Where to submit・Deadline
None	—
None	—
None	—
None	—
None	—
None	—
None	—
None	—
None	—
None	—