The International Multidisciplinary Engineering (IME) Graduate Program
Guideline for September 2020 Entry (for Master’s Course)
Graduate School of Engineering, the University of Tokyo

This special program offers non-Japanese students an opportunity to work toward Master of Engineering (2 years) degrees. Top qualified students will be awarded scholarships from the Japanese Government’s Monbu-kagakusho (MEXT: The Ministry of Education, Culture, Sports, Science and Technology) or equivalent scholarships from the University of Tokyo. We also seek several more highly qualified students to enroll as self-supporting students.

I. Field of Study
All of the students will be enrolled in one of the departments below:
- Mechanical Engineering
- Electrical Engineering and Information Systems
- Materials Engineering
- Aeronautics and Astronautics
- Chemical System Engineering
- Precision Engineering
- Bioengineering (Doctoral course only)

II. Requirements for Eligibility
(Refer to the Guidelines for all of the Special English Graduate Programs)

Additional conditions and regulations regarding the MEXT Scholarship
(1) The applicant must have the nationality of a country which has diplomatic relations with the Japanese Government. The applicant who has Japanese nationality at the time of application will not be eligible.
(2) The applicant must be under 35 years of age as of April 1st in the year of admission.
(3) Military personnel and military civilian personnel cannot apply for the MEXT scholarship.
(4) The applicant must be healthy enough both physically and mentally to pursue academic work.
(5) Previous MEXT Scholarship grantees cannot apply for another MEXT Scholarship until they have been employed or involved in further research at educational institutions in their own country for at least three years.
MEXT Scholarship grantees are required by MEXT to complete their courses within the allocated period of time: Master’s course: within 2 years

MEXT Scholarship grantees must leave their country and arrive in Japan during the designated period of time.

III. Application and Selection
The Graduate Council of The University of Tokyo grants admission to this program based upon the recommendation of the School of Engineering. Screening for admission is based both on the evaluation of documents submitted by the international students and, if necessary, on the Internet interviews and examinations conducted by the faculty.

There are two application periods for the admission (September Admission Only) in each academic year. When the evaluation process is complete, applicants who are evaluated as qualified and meet the IME criteria will be granted admission to this program. At November Application, top qualified applicants among them will be nominated as candidates for scholarships provided by IME Graduate Program.

A. Schedule
(i) September Application
*When you apply during this application period, you will automatically be included in the selection for the 4 types of scholarship offered by the IME Graduate Program: MEXT scholarship, Scholarship sponsored by the University of Tokyo, Scholarship sponsored by Graduate School of Engineering, and Scholarship sponsored by IME Graduate Program.

Time and Date in the followings are based on Japan Standard Time
1. September 2nd, 2019 (from 15:00 JST): Start of On-line Registration/On-line Application
2. September 20th, 2019: Documents Submission Deadline for Individual Screening (Those who need to be checked)
3. October 25th, 2019 (15:00 JST): Deadline of Registration
4. October 31st, 2019 (15:00 JST): Deadline of On-line Application, including Recommendation letters
5. November 13th, 2019: Deadline of receiving the acceptance letter from your prospective supervisor
6. November 20th, 2019: Deadline of submitting paper based application documents. (The package has to arrive at IME Office no later than this deadline.)
7. The end of February 2020: Announcement of the selection result
   The nominees of the scholarships from (1) to (4) are informed of their nomination.
8. The beginning of June 2020: On-line application for The UT lodges; Application for
   Certificate of Eligibility required to apply for Student Visa
9. September 24th, 2020: (It may be subjected to change.): Matriculation at the
   University of Tokyo

(ii) January Application
2. January 24th, 2020: Documents Submission Deadline for Individual Screening
   (Those who need to be checked)
3. February 20th, 2020 (15:00 JST): Deadline of Registration
4. February 27th, 2020 (15:00 JST): Deadline of On-line Application, including
   Recommendation letters
5. March 11th, 2020: Deadline of receiving acceptance letters from your prospective
   supervisor
6. March 18th, 2020: Deadline for submitting paper based application documents
   (The package has to arrive at IME Office no later than this deadline.)
7. June 2020: Announcement of the selection result
8. The beginning of June 2020: On-line application for The UT lodges; Application for
   Certificate of Eligibility required to apply for Student Visa
9. September 24th, 2020: (It may be subjected to change.): Matriculation at the
   University of Tokyo

Note: This is an approximate schedule and is subject to minor changes.

B. Application procedures
IME Graduate Program applicants must apply through the Tcens, an online
application system for the Graduate School of Engineering, the University of Tokyo.
For details of the application procedures, see the following site:
http://www.ime.t.u-tokyo.ac.jp/prospectus-2020a.html
The Tcens system will be available at the website below after 15:00 on September 2nd,
2019.
http://www.t.u-tokyo.ac.jp/soee/admission/special.html
Applicants have to finish the following procedures 1-8 by October 31st, 2019 (15:00 JST),
and procedures 9-10 by November 13th, 2019.
1: Find your prospective supervisor at the UT.
2: Create your Tcens account.
3: Visit your account page.
4: Fill in the Application Forms in Tcens.
5: Upload files.
6: Complete Recommendation Documents.
7: Press "Submit" tab and "Submit" button.
8: Contact IME Graduate Program Office.
9: Contact the prospective supervising professor.
10: Receive an acceptance letter.
11: Submit paper based application documents.

C. Application Documents

Applicants must check details in the “Documents to Prepare and Submit” section of “Guidance Information” on Tcens.
a) General Documents are the same as previous Applications Guidelines for all programs.

b) Additional Requirements from the program or course you are applying for

- Score or certificate of English Language Proficiency:
  The Certificate of English as the Medium of Instruction from your university. One original or one certified copy (with certified seal/stamp of the university you belong to or graduated from) is required. Photocopy without certified seal/stamp will not be accepted. If it is stated in your transcript, you do not have to submit an extra document. In that case, please underline the part which explains it.

  TOEFL (or IELTS): One copy of your TOEFL score is required. You do not have to submit the original official score report. Please DO NOT send it directly from ETS Center to the University of Tokyo. If the official score report is not ready by the time of shipping out the application documents, please include the printed out on-line score. And as soon as you receive the official score report, please send the scanned copy by e-mail.

  If English is your native language, you do not have to submit any of the above document. Instead, please submit proof of citizenship, such as a copy of your valid passport.

- GRE Score
  Please arrange so that ETS Center can directly send it to the University of Tokyo.
  DI (Designated Institution) code of the University of Tokyo Engineering: 8596
When you cannot make the official score report arrive at the UT by the deadline of submission of paper-based application documents, please include the printed out on-line score in the package. If even the on-line score is not ready when you ship out the paper-based application documents, you can submit later the scanned copy of it by e-mail as long as you can send it to us by the deadline of submission of paper-based application documents.

If it is impossible for you to submit GRE score before the deadline, you must contact IME Graduate Program Office to clearly explain the reason.

- Acceptance Letter from your prospective supervisor.

Contact at the International Multidisciplinary Engineering (IME) Graduate Program

Ms. Yukimi UMEDA, Ms. Rika SAKAI
IME Graduate Program Office
Room No.131A, 1st Floor, Engineering Building No.8
School of Engineering The University of Tokyo
7-3-1 Hongo, Bunkyo-ku,
Tokyo113-8656 Japan

Phone: +81-3-5841-8805
E-mail address: admin@ime.t.u-tokyo.ac.jp